



**military veterans**

Department:

Military Veterans

**REPUBLIC OF SOUTH AFRICA**

# **MORTGAGE LOAN SETTLEMENT APPLICATION FORM**

*MILITARY  
VETERANS ACT,  
SECTION 5.AND  
MILITARY  
VETERANS  
BENEFIT  
REGULATIONS*



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FORCE NUMBER/ SERIAL NUMBER

**THIS FORM IS NOT FOR SALE**

## MORTGAGE SETTLEMENT APPLICATION FORM

### WHAT IS THIS FORM FOR?

This form is to be completed by a Military Veteran who owns a house, has a mortgage loan with a financial institution and requires the Department to assist with the settlement of the outstanding mortgage loan balance as per the provisions of Regulations 14.

### WHAT YOU NEED TO DO?

- Complete this form.
- Attach all the supporting documents as listed in the document checklist (last page of this form)
- Return the form and supporting document to the nearest DMV office OR email to [Housing@dmv.gov.za](mailto:Housing@dmv.gov.za)

### WHAT WILL HAPPEN AFTER SUBMITTING THIS FORM?

- Your application will be checked for completeness. (Incomplete documents are not processed)
- An assessment will be made to determine whether the application meets qualifying criteria (The qualifying criteria is contained in the Military Veterans Benefit Regulations, 2014, and can be accessed through the DMV website [www.dmv.gov.za](http://www.dmv.gov.za))
- Once the application has been assessed, the applicant will receive a letter with the decision. (The letter will be emailed to the address of the applicant as provided to the DMV on this application form.)

## 1. PERSONAL DETAILS

1.1. Surname											1.2. Full Names										
1.3. Initials			1.4. Identity Number											1.5. Gender							
1.6. Cell No											1.7. Alternative Cell No.										
1.8. Residential Address																					
										1.9. Province											
1.10. Postal Code						1.11. Email Address															
1.12. Marital Status	Married					Widowed					Never Married					Divorced					

## 2. DETAILS OF SPOUSE (IF MARRIED)

2.1. Initials and Surname	2.2. Identity Number										2.3. Type of marriage applicable (civil, customary; civil unions, co-habitation)										2.4. Contact Number	

## 3. DETAILS OF THE PROPERTY FOR WHICH ASSISTANCE IS SOUGHT

3.1. Township/City	3.2. Erf No.	3.3. Title Deed No.	3.4. Purchase Price	3.5. Date of Purchase											
				Y	Y	Y	Y	M	M	D	D				
3.6. Mortgage Loan Provider	3.7. Account Number					3.8. Outstanding balance on mortgage Loan					3.9. Mortgage Loan Settlement Amount				



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## 4. QUALIFICATION CRITERIA TO BE COMPLETED BY APPLICANT

4.1. Are you registered in the DMV database?		YES	NO	4.2. Military formation			
4.3. Are you employed?		YES	NO	4.4. If yes, what is your annual salary?			
4.5. Have you or your spouse received a housing subsidy from the state; including a housing allowance from your current or previous employer?						YES	NO
4.6. If you answered yes above, please provide details, and attached relevant proof							
4.7. How many properties are registered in your name and/or spouse name							
4.8. Prior to making this application, explain how you have been paying your mortgage loan?							
4.9. If unemployed, who was your last employer?						4.10. Contact No	
4.11. Reason for termination of employment					Date of termination		

## 5. DECLARATION AND CONSENT

I, the undersigned (*Full Names*)

I confirm that the information I have completed in this application form is true and that the documents I have submitted are accurate. I understand and agree that any false or misleading information will justify a rejection of my application for the settlement of my outstanding mortgage loan.

I acknowledge that if my application is successful, I will be disqualified from receiving any further housing benefit from the state and that I am responsible for ensuring that the title deed is transferred to my name.

I further acknowledge and agree that if my application is successful, should the department pay more than the amount approved by the Department of Military Veterans (DMV), I hereby undertake to refund the overpaid amount to the banking account of the DMV with immediate effect. I also pledge not to use the overpaid funds for any purpose.

I confirm that by voluntarily submitting any personal information to the DMV, in any form, it constitutes an indefinite, unconditional and specific consent for DMV to share such personal information with third parties, and to obtain relevant information from third parties for purposes of DMV administrative procedures.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
IDENTITY NUMBER

\_\_\_\_\_  
DATE



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## DOCUMENTS CHECKLIST

1.	Application form fully completed and signed.	
2.	Certified Identity Documents (Military Veteran and Spouse)	
3.	Certified copy of Marriage Certificate	
4.	Copy of Deeds of Transfer and/or Purchase Agreement	
5.	Mortgage Loan statement for the last three (3) months, stamped by the bank, clearly indicating the property address, and the outstanding balance.	
6.	Mortgage Loan Settlement Letter, stamped by the bank, clearly indicating the amount required to settle the mortgage loan.	
7.	Three (3) Months personal Bank Statement from all the bank where the applicant holds an account.	
8.	Proof of income if employed or if you receive other income other than salary.	
9.	If unemployed, a detailed affidavit confirming the following: <ul style="list-style-type: none"><li>1. That you are unemployed?</li><li>2. Name of the previous employer</li><li>3. Contact number of the previous employer</li><li>4. Reason for termination of employment</li><li>5. Date of termination of employment</li></ul>	

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